

NOTICE

A notice is hereby given by the Coordinator of IQAC to all its members that an online meeting will be held at 10:30 a.m. through Google-meet on Wednesday the 16th September, 2020. Meeting link will be provided in due time.

Prof: Pravitirajan Das  
Coordinator IQAC

Umes Chandra College

Agenda:

- 1) To consider the contribution by the staff towards 'COVID-19' Chief Minister Relief Fund.
- 2) To consider the proposal of the Seminar-Conference Committee for holding Webinars.
- 3) To consider the applications of the faculties for attending different Faculty Development Programmes.
- 4) To consider the proposal of the Admission Committee for reducing session charges.
- 5) To consider the appeal of the Non-teaching staff for their Festival Advance and Exgratia.
- 6) To consider the report given by Principal about the engagement State Aided College teachers.
- 7) To consider another report from Principal about the appointment of Librarian and Non-teaching staff.
- 8) Miscellaneous.

*Shaqueel*

Principal  
UMESCHANDRA COLLEGE  
13, Surya Sen Street  
Kolkata-700 012

## Proceedings and Minutes of the Meeting:

An online meeting of the IQAC was held on Wednesday the 16<sup>th</sup> September, 2020 through Google meet at 10:30 a.m. Principal DR. M.T. Haque presided over the meeting.

### Members Present in the Meeting

- 1) Dr. Md. TOFAZZAL HAQUE (Principal)
- 2) Proawitranjan Das.
- 3) Anirbit Patra.
- 4) Sebontra Shaw
- 5) Sujit Kumar Spath
- 6) Anur Kumar Bantik
- 7) PRANAB GHOSAL
- 8)
- 9)

Signature

*[Signature]*

*[Signature]*

*[Signature]*

Shaw 16/09/2020

Sujit Kumar Spath

Shaw 16/9/20

### Resolutions adopted in the Meeting:

Item No. 1) The Teaching and Non-teaching staff of the college contributed generously a total sum of Rs. 1,28,300/- (One lakh twenty eight thousand three hundred) only towards the 'Covid-19' Chief Minister Relief Fund. The Fund was handed over to Principal who was requested to send the amount to the said Relief Fund. The Governing Body of the college appreciated this initiative.

Item No. 2) The Seminar-Conference Committee placed a proposal for holding two webinars to be held somewhere in between September to November, the dates and venue are yet to be mentioned. Finalisation of all are in the making. However the IQAC gave the permission.

In this connection the IQAC coordinator reported that one such webinar on 'Faculty Knowledge Sharing Programme' was held on 25<sup>th</sup> July 2020, i.e. within this academic session.

Item No. 3) The I.Q.A.C coordinator reported about two applications received from 02 (two) faculties [Dr. Anur Kumar Bantik and Ms. Rama Mallick] for



Item NO. 4) The proposal of the Admission Committee was placed in the meeting and it was resolved that the good proposal of reduction of the Session Charges by Rs. 650 (Six hundred and fifty only) would be forwarded to the Governing Body for its implementation. Principal was authorised to do the needful.

Item No. 5) It was resolved that the application of the Non-teaching Staff requesting the Festival Advance and Exgratia would be forwarded to the Governing Body for their consideration. Principal was requested to look into the matter.

Item NO. 6) In this meeting Principal reported that he had issued appointment/engagement letters to 44 (forty-four) teachers [SACT - State Aided College Teachers] of category-I (16) and category II (28). This will strengthen our faculty to impart good lesson. So, all the members thanked our Principal for such a good endeavour.

Item NO. 7) In connection with the above Item NO. 6) Principal also reported about the appointment of Librarian on substantive post which had been vacant since 1989. As per the recommendation of the College Service Commission Librarian Dr. Kalpana Karmanar joined the post on 09/07/2020.

Principal further reported that 7 (seven) Non-Teaching Staff also joined our college on 24/7/2020.

It was another good news and all the members of I.Q.A.C thanked Principal. The meeting came to an end as there was no other issue to discuss.

# Umeschandra College

NOTICE

Dt. - 20/02/2021

All the members of the I.Q.A.C are hereby informed by the Coordinator that a meeting will be held on Friday the 26th February, 2021 at the Principal's Chamber at 10:30 a.m. Members are requested to attend the meeting positively.

Prof: Prajitiranjana Das.  
Coordinator, IQAC  
Umeschandra College

Coordinator  
IQAC  
Umes Chandra College  
13, Surya Sen Street  
Kolkata-700012

## Agenda:

- 1) To consider the notice received from Election Commissioner about the election duty of senior (more than 60 yrs) teachers.
- 2) To consider to conduct the Online Internal Exam.
- 3) To consider to request the Governing Body through Principal about the construction of one more floor at Extended Campus.
- 4) To consider the proposal of collection of tuition fees semesterwise.
- 5) To consider the application of Dr. Srisotoswini Ray, Assistant Prof: in English and Miss. Rama Mallick, Asst: Prof: in Business Mathematics & Statistics for attending Refresher Course and Faculty Induction Programme.

6) Miscellaneous.



In the meeting:

A meeting of the IQAC was held on Friday, the 26th February, 2021 at Principal's chamber at 10:30 a.m.

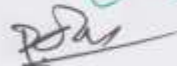
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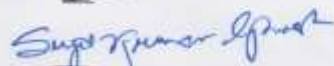
Members Present in the meeting:

- 1) DR. MD. TOFAZZAL HAQUE (Principal)
- 2) Praawitranjan Das
- 3) SUJIT KUMAR GHOSH
- 4) Anirjit Pitha
- 5) PRANAB GHOSAL
- 6) DEBENDRA SHAN
- 7) ARUNKUMAR BANIK

Signature









26/2/2021

26/2/2021



Resolutions taken in the meeting:

Item No. 1)

Principal uploaded a Notice <sup>on college website</sup> received from the Election Commissioner relating to the <sup>election</sup> duty of the Teachers. Names of some senior teachers were in the list. Those senior teachers requested him for the exemption of election duties. After discussion it was resolved that the senior teachers would directly contact the election Commissioner about this.

Item No. 2) - The whole matter relating to Online Examination was referred to the Examination Committee

Item No. 3) The extended campus urgently requires 5/6 <sup>extra</sup> classrooms for students accommodation. Keeping all this in mind and considering the future admission, the members of IQAC requested the Principal to report to the Governing Body about this urgent need i.e. the construction of one more floor at the Extended Campus, Salt Lake.

Item No. 4) A proposal, received from the Cash section about semesterwise collection of tuition fees from the students, submitted to

  
Principal

to send the proposal to the Governing Body for their consideration and Principal was authorised to look into the matter.

Item No. 5) Dr. Srotowini Dey and Miss. Rama Mallick were permitted to attend their applied course/programme and they were requested to submit their Course Certificates after completion of their courses.

Item No. 6) Miscellaneous — There were no other items to discuss. So the meeting came to an end giving thanks to the chair.

  
Principal  
UMESCHANDRA COLLEGE  
13, Surya Sen Street  
Kolkata-700 012

Prof: Prajitirajan Das  
Coordinator, IQAC  
Umeschandra College  
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