

## **ACTION TAKEN REPORT OF IQAC 2019 – 20**

1. Academic calendar was prepared for the year 2019-20.
2. National Librarians' Day observed on 31.08.2019.
3. Prof. B.Banerjee was appointed as programme officer for keeping up regular NSS activities.
4. IQAC Co-ordinator requested the principal to liaison with College Service Commission for the substantive post of librarian in the college.
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6. Completed submission of AISHE data in the portal for the Academic Year 2019-20.
7. Training programme for the teachers who are taking CARTR classes was arranged in PL Academy.
8. Following seminars were conducted:
  - Research Ethics dated 05.03.2020.
  - Intellectual Property Rights in Higher Education dated 07/03/2020.
9. MOU signed with The Institute of Cost Accountants of India (ICAI) dated 11/11/2019 for certificate courses on Goods and Service Tax (GST).

10. Entire admission process of the students in the college was made in online mode.

11. Orientation Programme for the new students was held on 08/07/2019.

12. Following initiatives were taken by the Institution to make the campus eco-friendly.

- Tree plantation at the extended campus to create green campus.
- Ban on plastic and polythene bags etc. inside the college.
- Emphasis given on less use of papers in the office.

