# UMESCHANDRA COLLEGE

## 13, Surya Sen Street, Kolkata – 700012
## &
## FC-129, Sector-III, Salt Lake, Kolkata – 700106

Date: 23.02.2022

# NOTICE

All the students of Semester I of B.Com. (Hons. and Gen.) under CBCS system who have enrolled for the Semester – I (Hons. & Gen.) Examination, 2021 are hereby notified that their theoretical University examinations (as per schedule provided by University of Calcutta) will be held online through the college portal where the question papers will be uploaded, and the answer sheets must be submitted by the candidates in PDF format within given time. The students are directed to register themselves in the college examination portal within **27th of February 2022** positively (if not already registered for the same). The student should follow the steps given below for this purpose:

1. Visit College Website (www.umeschandracollege.ac.in) and click on the button shown as "**Registration for C.U Exam**".

2. Then click on "New Registration" button.

3. Fill the details. **Don't use hyphen (-), underscores (_) or gaps in the University Roll and Registration number.** Choose respective stream as B.COM(H) for Honours, B.COM(G) for General and choose Curriculum as **CBCS.**

4. Click on "Register" to proceed.

5. After successfully registered here, students should login and check their details.

It is further notified that during the University examination, the examinees are required to follow the given format for their answer scripts to be submitted for the online examination:

1. The following information should be written on the front page of answer script (C.U. exam):

      i. C.U. ROLL NO.

      ii. C.U. REGISTRATION NO.

      iii. NAME OF THE EXAMINATION

      iv. SEMESTER

      v. YEAR

      vi. SUBJECT NAME

      vii. PAPER CODE

      viii. FULL MARKS IN THE PAPER

      ix. TOTAL NO. OF PAGES USED

      x. MOBILE NO.

      xi. EMAIL ID

2. At the top of every page, they must write: C.U. roll no and registration no.

3. Questions will be provided in the college portal (CU Current Question Papers link under ONLINE EXAM PORTAL section of college website). In case of any problem, they can download the questions from any one of the links given below:

a) www.cuug.in

b) www.cuug20.in

c) www.culibrary.ac.in

4. The answer scripts must be submitted in PDF format. The file name must be the candidate's CU roll no, without any gap or hyphen or under score.

5. File size of PDF answer scripts must be within 20mb.

6. Students must upload their PDF answer script by visiting "Upload Answer paper" tab under "Online Exam Home" from college website within time mentioned in the Exam schedule.

In case of any query or issue, students are directed to contact the helpline number mentioned on the college website (7003019646).

**Principal**
Umeschandra College