

# UMESCHANDRA COLLEGE

13, Surya Sen Street, Kolkata – 700012

&

FC-129, Sector-III, Salt Lake, Kolkata – 700106

Date: .29.01.2026

## NOTICE

It is hereby notified that the following candidates of **B.Com. Semester – I (4 YEARS COURSE & 3 YEARS COURSE)** of both the campuses of session 2025-26 are marked as **Blocked & Error** for not uploading their Scanned copy of original documents for University Registration. Hence, the following students (list attached herewith) are hereby directed to send the below mentioned **documents** as per the following instructions to the email id **reg.ucc.ccf2025@gmail.com** mentioning their respective **University Form no.** as the **subject of the email** within **2<sup>nd</sup> February 2026 Positively**. For further queries candidates may contact to **College Office (Main Campus)**.

### Instructions for sending scanned copy of original documents in JPG format:

**1. Original 10+2 Mark sheet Scanned Image (Digitally Signed copy will not be accepted)**

- Size of file should be within **150 KB**.
- Name of the image-file should be **M<University Form no>.jpg** e.g. **M1260001.jpg**

**2. Original Age Proof Document Scanned Image**

- **Original Class 10 Admit Card/Original Birth Certificate**
- Size of file should be within **150 KB**.
- Name of the image-file should be **A<University Form no>.jpg** e.g. **A1260001.jpg**

**3. Photograph Image**

- Size of file should be within **50 KB**.
- Name of the image-file should be **P<University Form no>.jpg** e.g. **P1260001.jpg**

**4. Full Signature Image**

- Size of file should be within **50 KB**.
- Name of the image-file should be **S<University Form no>.jpg** e.g. **S1260001.jpg**

#### 5. ABC ID CARD

.Name of the file should be U<University Form no>.jpg e.g. U1260001.

Size should be with in 200kb.

Besides those mentioned above following documents are also mandatory, if applicable:

#### 6. Original Caste Certificate Document Image

- SC/ST/OBC-A/OBC-B Caste Certificate issued by the competent authority of Govt. of West Bengal.
- Size of file should be within **100 KB**.
- Name of the image-file should be **C<University Form no>.jpg** e.g.

It is further notified that if the students fail to send their original scanned copy of the said documents within the said date, they will not be registered under University of Calcutta. The college will no longer entertain any queries regarding the same after the said date and will not take any responsibility if the said candidates do not registered under University of Calcutta.



**Principal**  
Umeschandra College