

UMESCHANDRA COLLEGE

13, Surya Sen Street, Kolkata – 700012

N0. 246/ SS-SM/2025-26

Date- 01.04.2026

NOTICE

All students of Semester- II (under CCF, 2022), are hereby instructed to carefully go through the detail given below relating to 'Internship Programme' and fill up the Google form, the link of which is given at the end of this notification.

1. The institution agreed to co-ordinate internship programme along with hands on training
2. The course structure of the programme
3. Duration of the programme – **At least 15 days of 60 hours.**
4. Project work (Hands on Training)
5. Mode of Training
6. Fees (Chargeable)

Sl.No	Name of the Institution	Programme of Internship	Fees
1.	Department of Management, University of Calcutta	<ul style="list-style-type: none">• Women entrepreneurship and Women Empowerment	500/-
2.	D.S. Technologies Pvt. Ltd	<ul style="list-style-type: none">• Introduction to Tally Prime• Company Creation & Ledger Management• Voucher Entry & Accounting Transactions• Inventory Management• GST Configuration & Taxation Structure• E-filing of GST Returns (GSTR basics)• Practical compliance understanding & documentation basics.	750/-
3.	Institute of Advance Learning and Skill Development	<ul style="list-style-type: none">• Introduction to AI & Its Applications• Getting Started with Generative AI Tools• AI Tools for Automation & Productivity• Data Handling and Visualization with AI Tools• AI for Research, Surveys & Field Applications• Ethics, Limitations & Future of AI• Project	700/-

Sl.No	Name of the Institution	Programme of Internship	Fees
4.	IMS Proschool Pvt. Ltd	Startup Finance & Business Model – <ul style="list-style-type: none"> • Financial Statement Concepts • Time Value of Money Concepts • Types of revenue models • Cost Model and Pricing Strategies • Franchisee Business- Setup and Evaluation 	1652/-
5.	Ardent Computech Pvt. Ltd	<ul style="list-style-type: none"> • Data Analysis and Visualization • Generative AI 	600/-
6.	Intellectus Empowering Careers	<ul style="list-style-type: none"> • Income Tax & ITR Filing • GST & GST Filing • Practical Application of ITR & GST • Soft Skills Training • One-day Industry visit • Project Writing 	885/-
7.	Success Scholar	<ul style="list-style-type: none"> • Employability Skills & Workplace Management • Entrepreneurship & Citizenship Responsibility • Sustainability, • Technical Skills (Taxation & GST, Live Stock Market, Accounting & Bookkeeping, etc.) • Hands-on Training & Assignments • Presentations & Case Studies 	1178/-

Instructions for the students-

- (a) The students' 'Internship Programme' is **mandatory** under UGC and Calcutta University Regulation.
- (b) The time duration of programme is for a period of at least **15 days with at least 60 hours**.
- (c) As per UGC and CU Regulation internship may be undertaken either at the end of 2nd /4th /6th Semester with or without exit from the B. Com Course.
- (d) Submission of **Project Note Book (50 marks)** and attending the **Viva-Voce (25 marks)** are mandatory. Any candidate failing to comply with either of the component shall be declared as unsuccessful in Internship.
- (e) Each student should fill up the link of the Google Form for registration which is given at the end of this Notice.
- (f) Each student has to select **only one** institution. **Institution once selected by the students cannot be changed afterwards.**

- (g) On finalisation of the selection of institution and the course structure, the students should take admission to their respective selected institution through the institution's Admission Desk to be set up in the College.
- (h) Finally, after admission, the information relating to class timing, venue will be communicated by the institute where the students have taken admission.
- (i) The mode of payment of fees, the date of taking admission all will be notified time to time in the College Website, and the students are strictly instructed to follow the college website on a regular basis.
- (j) After successful completion of the course, the certificate issued by the institute along with the project report will be submitted by the students before the **external experts as sent by the University on the day and date as fixed by the college for evaluation of the projects**. Without such evaluation the students will be declared absent and his/her degree will remain incomplete.
- (k) The students may also opt for doing their internship programme through **self-initiative**. In that case, they have to do the programme at their sole responsibility. Before starting internship programme, they must submit before the **Nodal Officer an application, addressing the Principal, through Nodal Officers of the respective Campus**, seeking permission for doing internship through self-initiative with the following details:
- (i) Name of the Student
 - (ii) C.U. Registration Number
 - (iii) C.U. Roll Number
 - (iv) Whatsapp Number
 - (v) Email Id
 - (vi) Topic of Internship
 - (vii) Name of the Institution or Company where internship is undertaken.
 - (viii) Name of the Supervisor under whose supervision internship is undertaken.
 - (ix) Contact Number of the Supervisor.
- (k) After completion of their internship programme, the students must submit before the Nodal Officer –
- (i) A copy of the Report of their internship programme prepared by them; and
 - (ii) A Photocopy of the Certificate issued by the institute where they have done their internship programme.
- (l) After the completion of the Internship Programme, an external expert appointed by the University will come to the college on the day and date as fixed by the college for evaluation of the projects.
- (m) For any updation follow college website regularly.
- (n) Google Form Link: https://docs.google.com/forms/d/e/1FAIpQLSdiYKrqrM42v_T-eLMI0hi8WPxm8hU_IzsKZSoMuG8xU84QIQ/viewform

(o) The last date for submission of filled in Google Form is 27.04.2026 at 23.59 p.m. The last date may be extended if necessary.

NOTE: (1) The students should note that **any training programme mandatory under any course by any Institution (For example Articleship under ‘Chartered Accountancy’ course)** will not be accepted as Internship Programme. However other training may be accepted provided it is not as per the Regulation of any Professional Institution.

(2) **For any query contact the Nodal Officers in between 8.00 a.m to 11.a.m. Any phone call beyond this time will not be entertained. In that case you may mail at intershipucc@gmail.com**

Nodal Officers:

- (a) Dr. Sanjoy Ghosh – Main Campus (8240716829)
- (b) Dr. Gopa Ghosh – Extended Campus (9831330035)



Dr. Md Tofazzol Haque

Principal

Umeschandra College