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UMESCHANDRA COLLEGE

Formerly CITY COLLEGE COMMERCE DEPARTMENT (Morning)
(Accredited by the NAAC B Level)

13, Surya Sen Street,
Kolkata-700 012



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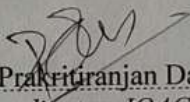
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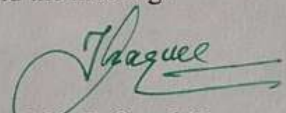
No.04/SS-SM/2021-22

Date: 17.11.2021

NOTICE

A notice is hereby served by the coordinator of IQAC, that a meeting will be held on Monday, 22nd November 2021 in the Main Campus (Room No. 20) at 8:30 a.m. to transact the following business. All the members are requested to attend the meeting.


Mr. Prakritiranjana Das
Coordinator, IQAC
Umeschandra College


Dr. Md. Tofazzal Haque
Principal
Umeschandra College

Agenda:

1. To discuss about Academic Calendar preparation for the year 2021-22.
2. To discuss about the orientation programme for first semester students.
3. To discuss regarding the issuance of letters of confirmation of four newly appointed Assistant Professor and one Librarian
4. To discuss regarding appointment of Nodal Officer and Help Desk Officer in connection with the Students' Credit Card
5. To discuss regarding awareness Camp on Students' Credit Card
6. Miscellaneous

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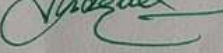
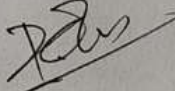
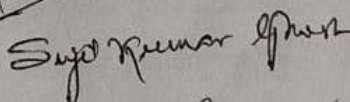
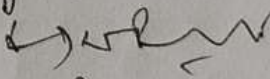
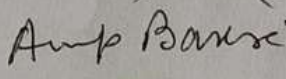

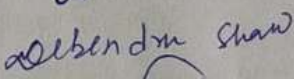
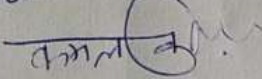
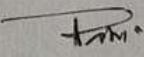
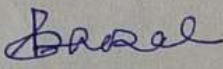
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A meeting was convened by the coordinator, IQAC of Umeschandra College on Monday, the 22nd November 2021 in the Main Campus (Room No. 20) at 8:30 a.m. :

Following members were present in the meeting -

1. Dr. Md. Tofazzal Haque 
2. Dr. Anil Kumar Shukla
3. Mr. Prakritiranjana Das 
4. Dr. Sujit Kumar Ghosh 
5. Dr. Arnab Debbarman Roy 
6. Dr. Arup Baksi 
7. Mr. Arun Kumar Banik 
8. Mr. Debendra Shaw 
9. Dr. Kamal Kumar 
10. Prof. Jaydeb Sarkhel
11. Prof. Sudipti Banerjee
12. Mr. Avijit Patra 
13. Mr. Pranab Ghosal 

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The Principal presided over the meeting. Following resolutions were adopted in the meeting:

Item No. 1 : Academic Calendar for the Academic Year 2021-22

It was recommended that Academic Calendar for the year 2021-22 of the college be prepared by Teaching Workload Committee in accordance with the one published by the University of Calcutta and in consultation with the IQAC within the next month.

Item No. 2 : Orientation programme for first semester students on CBCS Course

It was recommended that an orientation programme on new CBCS course for the newly admitted students be organised within a week from the beginning of the first semester class to aware them about new syllabus of semester system under CBCS course, to clear the doubt about the importance of attendance and internal examination.

Item No. 3 : Issuance of letters of confirmation of four newly appointed Assistant Professors and one Librarian recommended by the College Service Commission

After reviewing the service and leave records of the four Assistance Professor Dr. Gouri Prasad Nanda - Assistant Professor in Economics, Mr. Satadal Sinha - Assistant Professor in Economics, Mr. Ishan Karmakar - Assistant Professor in English, Ms. Mercy Hembram - Assistant Professor in English and Dr. Kaberi Karmakar - Librarian, IQAC recommended the confirmation of their services to the Governing Body for its final approval.

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Item No.4 : The Appointment of Nodal Officer and Help Desk Officer in connection with the Students' Credit Card

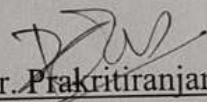
IQAC recommended the name of Dr. Sudipta Chakraborty - Associate Professor in Economics to appoint as Nodal Officer and the name of Ms. Mercy Hembram - Assistant Professor in English to appoint as Help Desk Officer to initiate the process regarding Students' Credit Card.

Item No.5 : Awareness Camp on Students' Credit Card

IQAC recommended to organise an awareness camp on Students' Credit Card and requested the Nodal Officer to conduct the same for the students of all the Semesters of the college.

Item No.6 : Miscellaneous

As there was no other item to be discussed, the meeting ended by giving a vote of thanks to the Chair.


Mr. Prakritiranjana Das
Coordinator, IQAC
Umeschandra College

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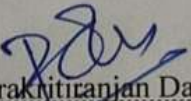
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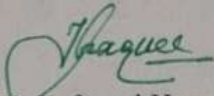
No.37/SS-SM/2021-22

Date: 15.02.2022

NOTICE

A notice is hereby served by the coordinator of IQAC, that a meeting will be held on Monday, 21st February 2022 in the Main Campus (Room No. 20) at 8:30 a.m. to transact the following business. All the members are requested to attend the meeting.


Mr. Prakritiranjana Das
Coordinator, IQAC
Umeschandra College


Dr. Md. Tofazzal Haque
Principal
Umeschandra College

Agenda:

1. To discuss on the matter of forthcoming NSS activities in the college.
2. To consider the discussion regarding conversion from SACT II to SACT I of Mr. Anjan Sarkar and Dr. Debdutta Majumder
3. To discuss the activities of the Cultural Committee.
4. To discuss about the signing of MoU between the Institute of Cost Accountants of India (ICAI) and Umeschandra College for the Academic year 2021-22
5. To discuss about the organisation of certificate course for the students of the college on Goods and Service Tax for the Academic year 2021-22
6. To discuss about the signing of MoU with various educational / professional / training institution for the Academic year 2021-22
7. Miscellaneous

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A meeting was convened by the coordinator, IQAC of Umeschandra College on Monday, the 21st February 2022 in the Main Campus (Room No. 20) at 8:30 a.m. :

Following members were present in the meeting -

1. Dr. Md. Tofazzal Haque

2. Dr. Anil Kumar Shukla

3. Mr. Prakritiranjana Das

4. Dr. Sujit Kumar Ghosh

5. Dr. Arnab Debbarman Roy

6. Dr. Arup Baksy

7. Mr. Arun Kumar Banik

8. Mr. Debendra Shaw

9. Dr. Kamal Kumar

10. Prof. Jaydeb Sarkhel

11. Prof. Sudipti Banerjee

12. Mr. Avijit Patra

13. Mr. Pranab Ghosal

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The Principal presided over the meeting. Following resolutions were adopted in the meeting:

Item No. 1 : NSS activities in the college

It was recommended that the proposal of Prof. B. Barman, programme officer of NSS for keeping up regular NSS activity be approved. It was further recommended to organise other programmes like special camp, social activities, awareness drives so on during the present academic year.

Item No. 2 : Conversion from SACT II to SACT I of Mr. Anjan Sarkar and Dr. Debdutta Majumder

After considering the academic record and year of experience of Mr. Anjan Sarkar - SACT II in Accounts and Dr. Debdutta Majumder - SACT II in Economics, IQAC recommended their upgradation from SACT II to SACT I and requested the Principal to initiate the process.

Item No. 3 : The activities of the Cultural Committee

The Cultural Committee was recommended to take active part in inter-college cultural competitions during current academic year. It was further recommended to observe various festivals, birth anniversaries, and events of national and international importance.

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Item No. 4: MoU between the Institute of Cost Accountants of India (ICAI) and Umeschandra College for the Academic year 2021-22

The IQAC recommended to take the initiative on the signing of the MoU between the Institute of Cost Accountants of India (ICAI) and Umeschandra College for the academic benefits of the students of the college.

Item No. 5: Certificate Course for the students of the college on Goods and Service Tax for the Academic year 2021-22


IQAC recommended for organisation of Certificate Course for the students of fifth semester on new aspects of the present Curriculum under CBCS for the practical exposure on Goods and Service Tax.

Item No. 6 : MoU with various educational / professional / training institution for the Academic year 2021-22

IQAC recommended to take the initiatives to sign more functional MOU with various educational / professional / training institutions for students training programme, faculty exchange programme, career counseling programme for the academic year 2021-22

Item No. 7 : Miscellaneous :

As there was no other item to be discussed, the meeting ended by giving a vote of thanks to the Chair.


Mr. Prakritiranjana Das
Coordinator, IQAC
Umeschandra College

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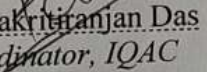
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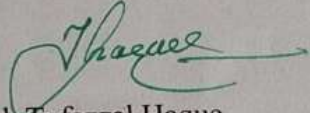
No.77/SS-SM/2021-22

Date: 04.05.2022

NOTICE

A notice is hereby served by the coordinator of IQAC, that a meeting will be held on Tuesday, 10th May 2022 in the Main Campus (Room No. 20) at 8:30 a.m. to transact the following business. All the members are requested to attend the meeting.


Mr. Prakritiranjana Das
Coordinator, IQAC
Umeschandra College


Dr. Md. Tofazzal Haque
Principal
Umeschandra College

Agenda:

1. To discuss about teachers' participation in various Refreshers' Course, Orientation Programme, FD Programmes etc.
2. To consider the discussion on students' participation in inter college sports events and state or national level as well.
3. To discuss about the preparation for the Academic and Administrative Audit for the year 2021-22
4. To discuss about the process of uploading of information on the portal of AISHE for the Academic Year 2021-22
5. To discuss about the process of renewal of KOHA in Library

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6. To discuss on the organisation of seminars, workshops, invited lectures etc.
7. To discuss about the creation of research cell equipped with Computers and Printers
8. To discuss on preparation of AQAR from the academic year 2017-18 and SSR of the college
9. To discuss about the recommendation for organising training programme for upgrading E - Governance
10. To discuss about the appointment of Professor in Charge of "Banglar Uchha Shiksha Portal"
11. Miscellaneous

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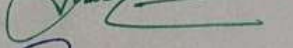
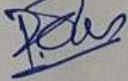
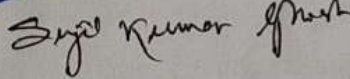

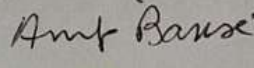
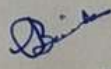
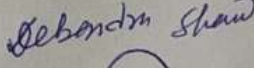
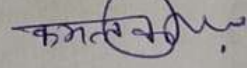
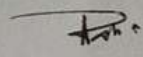
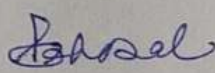
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A meeting was convened by the coordinator of the IQAC of Umeschandra College on Tuesday, 10th May 2022 at Teachers Room at 8:30 m.

Following teachers were present in the meeting -

1. Dr. Md. Tofazzal Haque 
2. Mr. Prakritiranjana Das 
3. Dr. Sujit Kumar Ghosh 
4. Dr. Arnab Debbarman Roy 
5. Dr. Arup Bakshi 
6. Mr. Arun Kumar Banik 
7. Mr. Debendra Shaw 
8. Dr. Kamal Kumar 
9. Prof. Jaydeb Sarkhel
10. Prof. Sudipti Banerjee
11. Mr. Avijit Patra 
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The Principal presided over the meeting. Following resolutions were adopted in the meeting:

Item No. 1: Teachers' participation in Refreshers' Course, Orientation Programme, FD Programmes etc.

IQAC recommended to take the initiative for teachers' participation in various Refreshers' Course, Orientation Programme, FD Programmes etc. during the academic year 2021-22.

Item No. 2: Students' participation in inter college sports

It was recommended to the sports committees for enhancing students' participation in inter-college sports events during the academic year 2021-22.

Item No. 3 : Academic and Administrative Audit for the year 2021-22

IQAC recommended to take the initiative for Academic and Administrative Audit of the college for the year 2021-22.

Item No. 4: Process of uploading information on the portal of AISHE for the academic year 2021-22

It was recommended that all the required information be collected from the office of the college to upload on the portal of AISHE for the year 2021-22.

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Item No. 5: Discussion about the process of renewal of KOHA in Library

It was recommended that process be initiated to renew KOHA in college library.

Item No. 6: Organisation of seminars, workshops, invited lectures etc. during present academic year

IQAC recommended for organisation of seminars, workshops, invited lectures etc. especially on Ethics, Intellectual Property Rights in Higher Education, Quality Enhancement of the Higher Education Institute and Gender Equality during present academic year.

Item No. 7 : Creation of research cell equipped with Computers and Printers

It was recommended to renovate the abandoned room beneath the College Library, Main Campus and to be named as Research Cell, which will be equipped with Computers and Printers for facilitating teachers of the college to carry on their minor project and other research work.

Item No. 8 : Preparation of AQAR from the academic year 2017-18 and SSR of the college

It was recommended for the preparation of AQAR from the academic year 2017-18 and the SSR for the accreditation of college by the NAAC and the Principal be requested to extend all the administrative and infrastructural support for the same.

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Item No. 9 : Recommendation for organising training programme for upgrading E - Governance

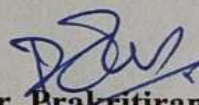
IQAC recommended for taking the initiative to organise training programme for both the teachers and office staff relating to upgradation of the existing E - Governance System of the College.

Item No.10 : The Appointment of Professor in Charge of "Banglar Uchha Shiksha Portal"

IQAC recommended the name of Mr. Debendra Shaw - Associate Professor in Commerce to act as Professor in Charge of "Banglar Uchha Shiksha Portal".

Item No. 11: Miscellaneous

As there was no other item to be discussed, the meeting ended by giving a vote of thanks to the Chair.


Mr. Prakritiranjana Das
Coordinator, IQAC
Umeschandra College

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Date: _____

Action Taken Report-2021-22

The following actions were taken during the academic year 2021-22:

1. An abandoned room beneath the College Library, Main Campus was converted into Research cell equipped with ICT facilities.
2. Awareness camp on Students' Credit Card was organised by the college on 23.12.2021 and 27.12.2021.
3. Dr. Sudipta Chakraborty, Associate Professor in Economics, was appointed as Nodal Officer and Ms. Mercy Hembram, Assistant Professor in English, was appointed as Help Desk Officer for Students' Credit Card.
4. Career Counseling Session was held for the Sixth Semester Students by Accounts and Finance Department on 11th April 2022 and One Hour Interactive Workshop Session was held on Existing Careers in Media and Communication in collaboration with Delhi School of Communication on 21st April 2022.
5. The Accounts and Finance Department organised 32 hours long Certificate Course for the students of fifth semester on new aspects of the present curriculum under CBCS for the practical exposure on Goods and Service Tax from 17/12/2021 to 29/01/2022.
6. KOHA was renewed on 15th March 2022.
7. Three seminars and one colloquium on Gender Equality in HEIs were held during the year.
8. Academic and Administrative Audit was successfully done on 25th June 2022
9. One day training programme for both the teachers and office staff relating to upgradation of the existing E - Governance System of the College was held on 29.03.2022.
10. Student orientation programme was held to aware the students about new syllabus of semester system under CBCS course, to clear the doubt about the importance of attendance and internal examination.

Coordinator
IQAC

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