

**UMESCHANDRA COLLEGE**  
13, Surya Sen Street, Kolkata – 700012  
&  
**FC-129, Sector-III, Salt Lake, Kolkata – 700106**

Date: 10.03.2021

**NOTICE**

All the students of Sem I, Sem III and Sem V of B.Com. (H) and B.Com. (G) under CBCS system are hereby notified that as per the instruction from University of Calcutta, the final exams will be conducted online. The students are directed to follow the format and procedure for submission of their answer scripts given below:

**FORMAT FOR FRONT PAGE OF ANSWER SCRIPT (C U FINAL EXAM)**

1. C U ROLL NO.
2. C U REGISTRATION NO.
3. NAME OF THE EXAMINATION
4. SEMESTER
5. YEAR OF EXAMINATION
6. SUBJECT NAME
7. PAPER CODE
8. FULL MARKS IN THE PAPER
9. TOTAL NO. OF PAGES USED
10. MOBILE NO.
11. EMAIL ID

The students are also required to write their CU Roll Number and CU Registration Number at the top of every page.

**PROCEDURE FOR SUBMISSION OF ANSWER SCRIPTS:**

1. Question papers will be provided in the college portal under Online Examination. In case of any problem, the questions can be downloaded from any one of the links given below:
  - [www.cuug.in](http://www.cuug.in)
  - [www.cuug20.in](http://www.cuug20.in)
  - [www.culibrary.ac.in](http://www.culibrary.ac.in)
2. The answer scripts must be submitted in PDF format. The file name must display the candidate's CU Roll no, without any gap/hyphen/under score.
3. FILE SIZE OF PDF ANSWER SCRIPTS MUST BE WITHIN 10 mb.

The students should verify their information by logging in to the upload answer script option prior to the examination. If any student cannot login to Upload answer script option, they are directed to check the recover password option. If the issue persists, the students are directed to contact 7003019646.



Principal  
Umeschandra College