UMESCHANDRA COLLEGE

13, Surya Sen Street, Kolkata – 700012

FC-129, Sector-III, Salt Lake, Kolkata - 700106

Date: <u>05.09.2020</u>

NOTICE

All the students, teachers and the other concerned persons are hereby notified that the online classes for Semester - III and Semester - V will begin on and from **7th September, 2020 (Monday) (as per the routine already uploaded in the website)** through G meet.

Students are directed to follow the instructions mentioned below.

- 1. The students must use the same Gmail ID to join G meet class that they have used to join G classroom.
- 2. The students should join the G meet classes using the link posted in the G classroom by the respective teachers.
- 3. The students should join within 10 minutes of beginning of the class.
- 4. The students are required to ask questions related to the topics discussed in class through chat box available in G meet.
- 5. The students should keep themselves muted and keep their videos off during the classes.
- 6. If any student is found with their video on or unmuted during the class, unless asked by the teacher to do so, the student can be removed from the class.
- 7. Strict actions will be taken by the authority if any student is found violating any of the rules given.

Principal
Umeschandra College