## **UMESCHANDRA COLLEGE**

13, Surya Sen Street, Kolkata-700 012

No. 198/SS-SM/2019-20

Date: 20.03.2020

## NOTICE

It is hereby notified to all (Teaching ,Non teaching staff and Students) that the college will remain closed from 21.03.2020 to 15.04.2020 as a precautionery measure to control the speard of COVID -19. However, the Teaching and Non teaching staff are further notified that as and when required by the college and the under signed, they may have to make themselves available in the college. Hence, all Teaching and Non teaching staff are hereby requested not to leave station during this period without prior permission.

Principal
Umeschandra College

Copy to: Gate (2)
Notice Board (2)
Notice File (2)
Class circulation (2)
Teaching Staff circulation (2)
N.T.S. circulation (2)
Establishment Section
Principal's File
Caretaker
Superintendent, Salt Lake Campus
Students' Union (2)
College website